



APPLICATION FOR ADMISSION

School of
GRADUATE EDUCATION

OVU School of Graduate Education
1 Campus View Drive, Vienna, WV 26105-8000
877.446.8668 (toll free) | www.ovu.edu

PERSONAL INFORMATION

Name: _____ Date of Application: _____

Previous Name(s): _____ Preferred Name: _____

Present Address (Street or PO Box): _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email: _____

Sex: Male Female Birth Date (mm/dd/yy): _____ Social Security # _____

ACADEMIC INFORMATION

Planning to Enroll in: Fall Spring Summer Year: _____

In chronological order, list all colleges and universities you have attended (including OVU):

Name of Institution	Years Attended (MM/YY - MM/YY)	Graduated (MM/YY)	Major	Diploma, Degree, Certificate, etc., Earned
1. City/State: _____				
2. City/State: _____				
3. City/State: _____				
4. City/State: _____				

REFERENCES: Please list three people from whom you have requested references. *References must be received in writing from at least two listed.*

Name	Address	Email	Phone
1.			
2.			
3.			

ADMISSION REQUIREMENTS

- 1) The applicant must hold a bachelor's degree or higher from an accredited institution
- 2) A packet must be sent to OVU with the following items:
 - a) A completed application (please print and sign completed form and mail with packet)
 - b) \$30.00 nonrefundable application fee
 - c) Official transcripts from all previous institutions. (These may come directly from the institutions to the OVU registrar or, if in an envelope sealed by the institution, included in the packet.)
 - d) An essay of one to two pages addressing how this degree will further your career and how you prefer to complete the degree program (part-time or full-time, online or face-to-face, continual semesters or summers only, etc.)
 - e) Two letters of recommendation that address your capacity to complete the program effectively and to use the additional knowledge to benefit yourself and others (These may come from instructors, co-workers, employers, or clergy, and they should have the author's signature across the flap of the envelope.)

Send all materials together as a packet (with the exception of the transcripts, which may come separately) to:

School of Graduate Education
Ohio Valley University
1 Campus View Drive
Vienna, WV 26105-8000

I understand that submitting incorrect or false information may result in rejection of this application or dismissal from the university, even if I have been admitted and have begun classes. I understand Ohio Valley University strives to maintain an atmosphere conducive to all aspects of academic excellence and personal development. With these objectives in mind, students are expected to uphold Christian principles and the guidelines set forth to maintain them. I AGREE to abide by all institutional regulations as stated in the current university Catalog and Student Handbook. I AFFIRM that the information provided above is correct, and I hereby request to be admitted to Ohio Valley University.

Signature: _____ Date: _____

Ohio Valley University admits students of any race, color, or national and ethnic origin to all the rights, privileges, programs and activities generally accorded to students. It does not discriminate on the basis of race, color, or national and ethnic origin in the administration of its educational or admissions policies, scholarships, loan programs, or other school-administered programs. As required by Title IX, the university does not discriminate on the basis of sex in its educational programs, activities or employment except for, and as necessitated by, the specific religious tenets held by the institution and its controlling body.